

ORB Update 2.24 – release notes for NAOs

The changes to the ORB that are part of release 2.24 are listed below. The release is scheduled for Monday April 14.

Downtime for release: **06:00 - 08:00am (UTC)**.

You are able to view the changes in the TEST ORB (<https://dofectest.okin.eu/fo>) at any stage to preview the changes. As with most releases, there are new translations to review in POEditor ([guidance for which is here](#)). We will update languages on to the ORB with the 2.24 release, but please get in touch if you would like translations updated at any other time.

If you have any questions about this release, please do get in touch via email.

Best wishes,

Katie Jones
Digital Programmes Officer
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Changes with release 2.24

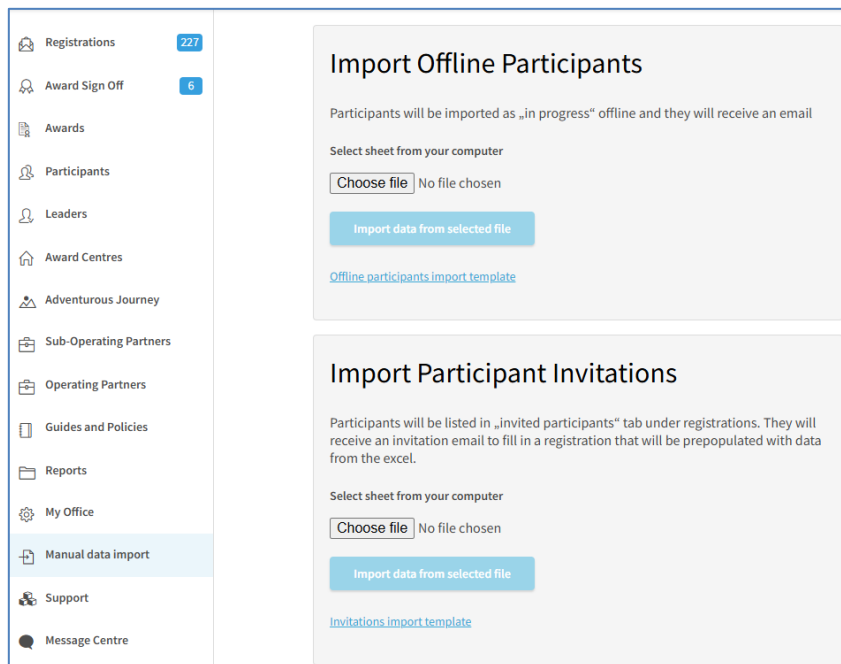
1	Bulk Registrations for Offline Participants
2	New NAO staff permissions 'Lead ORB' role
3	Auto archiving of Award Leaders and NAO staff
4	Progress Overview Tab - Filter by Award Leader
5	NAOs view only NAO created labels
Minor changes and bug fixes	
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1. Bulk Registrations for Offline Participants

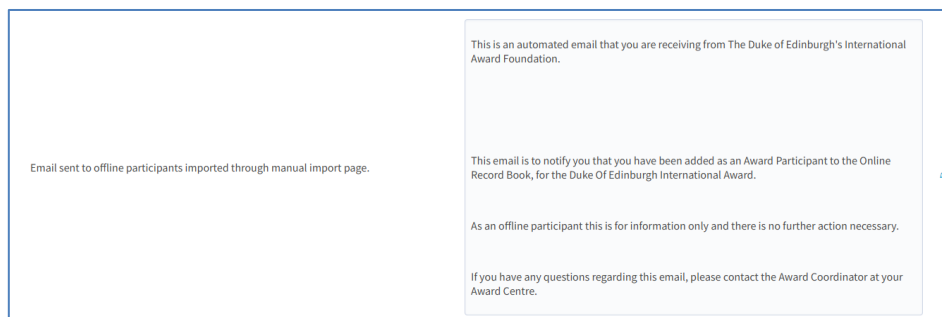
Applies to: NAO Staff roles/Award Leaders

Building on the work done in Release 2.23 working on importing participant registrations in bulk for *online* participants we are now offering the opportunity for NAO's to import participants who will be *offline* and not completing their Award on the ORB.

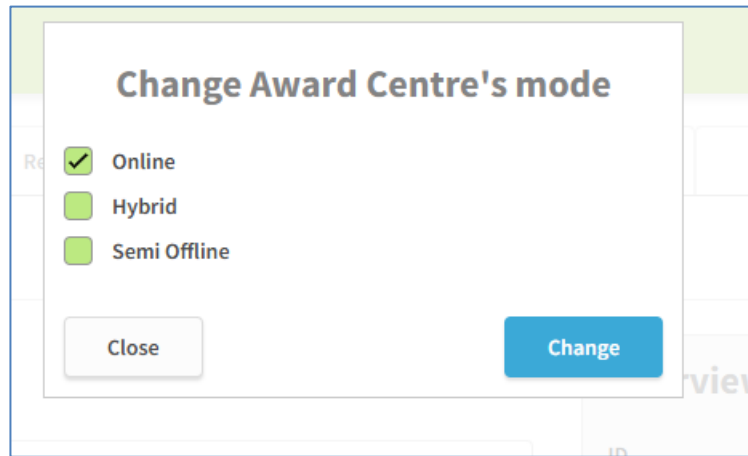
- A new tab marked 'Manual data import' will display both import options online/offline.
- The related excel spreadsheets will now be available to download directly from the ORB
- The offline participants spreadsheet differs slightly from the online spreadsheet, it asks for additional information on payment confirmation and terms and conditions.



- Once uploaded the participant will automatically be placed as 'in progress'
- An email will be sent to the Participant to notify them they have been added to the ORB, however there is no further action necessary and they will not be able to log in or access their account.



- The Award Centre’s mode must be set at Hybrid or Semi-Offline for the import to work.



- The offline spreadsheet does not require the same validations as the online upload so it is extremely important that the data uploaded is accurate.

2. New NAO staff permissions ‘Lead ORB’ role

Applies to: NAO staff roles

To enhance oversight and control of NAO contacts, a new customisation has been introduced to the NAO role. This customisation allows for the assignment of an individual account as the 'Lead ORB.' The designated Lead ORB will be the sole user with the ability to archive and enable NAO contacts. This change aims to streamline role management and ensure greater accountability within the NAO structure.

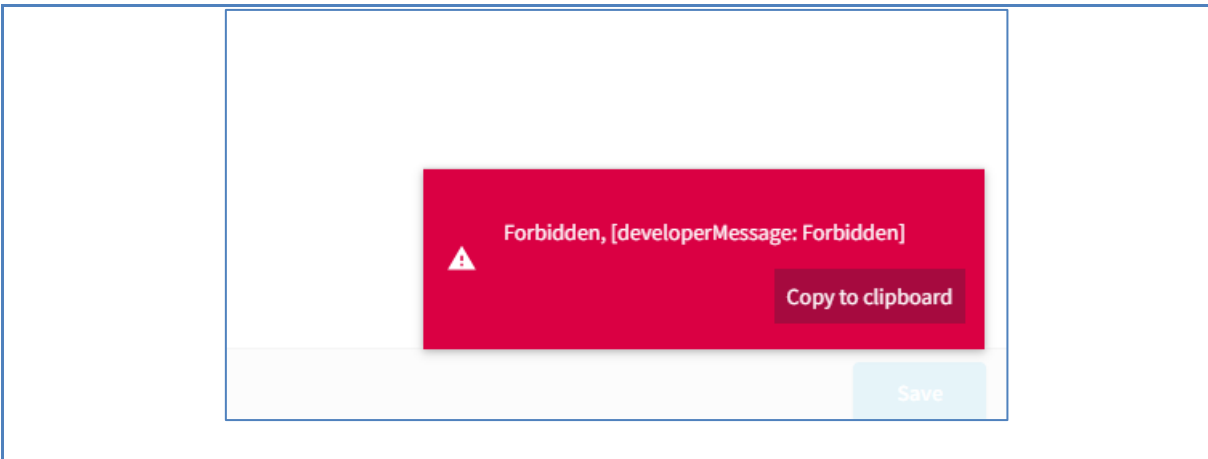
This feature can be enabled by the Foundation only, please contact orb.support@intaward.org to nominate a user, you can assign to multiple users is required.

Restrictions

<p>ORB Testing</p> <p><input type="checkbox"/> CTEST access</p>	<p>MFA Authentication</p> <p><input type="checkbox"/> Enabled</p>	<p>NAO Customizations</p> <p><input checked="" type="checkbox"/> Enabled</p>	<p>Lead ORB account</p> <p><input checked="" type="checkbox"/> Enabled</p>
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Once enabled an error message will appear for other NAO staff users who try to archive other NAO roles.

Users assigned a Lead ORB role will also be able to reset other NAO users MFA on the ORB.



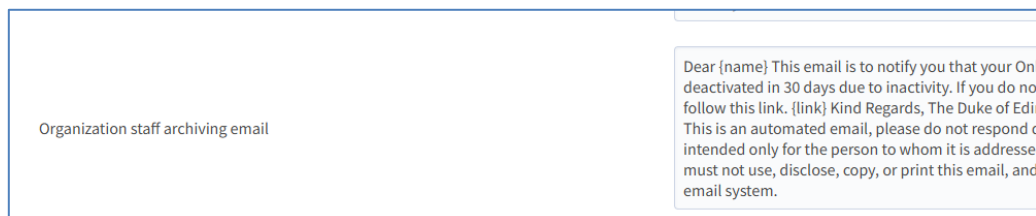
3. Auto archiving of Award Leaders and NAO staff

Applies to: NAO staff/Leaders

To improve the management of ORB access, we will be implementing an auto-archiving process for Award Leaders and NAO/Operator staff who have shown no activity over the past 6 months. This is designed to ensure that only active users maintain access, improving system security and performance, and helping to better organise user data.

Here are the key details:

- **Notification Process:** An email will be sent 30 days prior to archiving, informing users of the upcoming action and providing a link to prevent their account from being archived. This email can be customised by NAOs



- **Archiving Criteria:** If no activity is logged within the next 6 months and the user does not respond to the email, their account will be archived. Activity is defined as 'logging in' for the web or taking any action, such as checking the 'My To Do' list for the apps.
- **Role Consideration:** This will be based on the user's ID number, ensuring that users with multiple roles are still appropriately managed. For NAOs that utilise the Award verifier role, verifiers will not be subject to archiving, as their engagement with the ORB is more intermittent.
- **Timeline:** There will be a phased roll out of the function in order to test in production. NAO's will be approached by the Foundation about roll out post release.

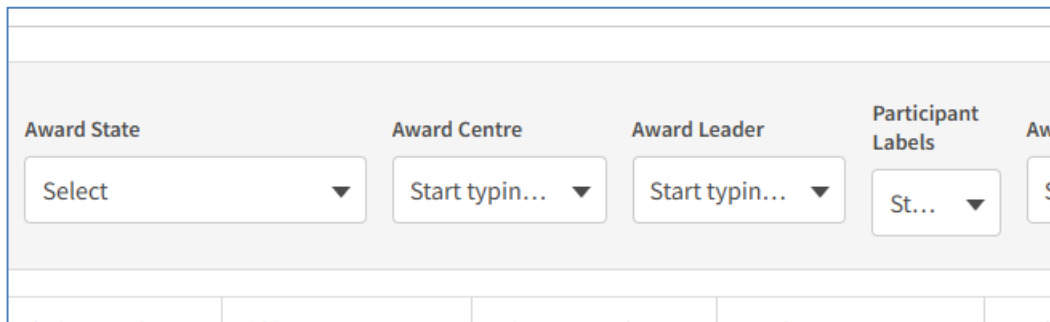
By automating this process, we aim to enhance security by ensuring inactive accounts are safely archived. This change will help maintain a safe and secure ORB.

4. Progress Overview Tab - Filter by Award

Applies to: Award Leaders/NAO staff

For Coordinators who are managing larger centres the Award Progress Overview tab will now allow filtering by Award Leader.

In order to keep the view on the page as clean as possible the Award Leader name is not visible on the table, this is the same as participant label filtering.

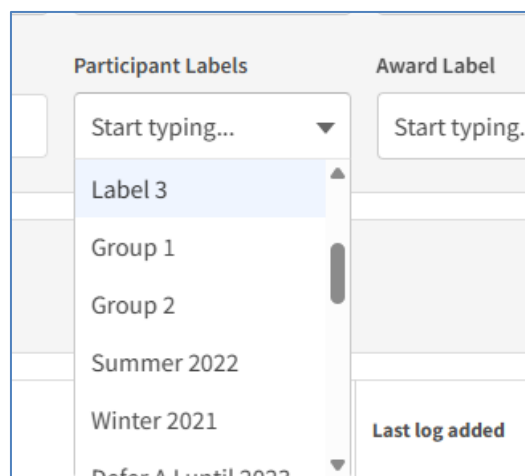


5. NAOs view only NAO created labels

Applies to: NAO staff roles

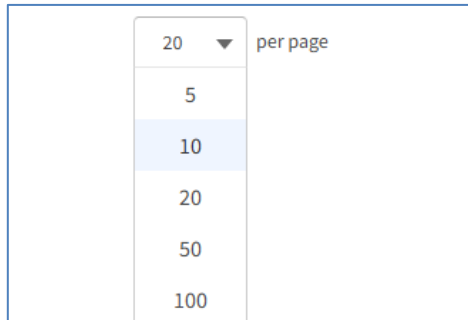
Problem: For NAOs that have the participant labels customisation enabled the filtering shows both NAO and Award Leader created labels. Which makes finding labels hard when looking to assign to participants.

Solution: For NAO staff roles, the labels drop down will only show labels created by the NAO. In the Participant grid the Award Leader created labels will still be visible.



Minor changes and bug fixes

- To offer better participant management the participant grid will now display up to 100 rows



A screenshot of a dropdown menu labeled "per page". The menu is open, showing a list of options: 5, 10, 20, 50, and 100. The option "10" is highlighted in blue, indicating it is the selected value. The current value "20" is visible in the dropdown's header area.

- The History tab will now identify if an assessment request has been resent to the assessor.

UTC Time	Local Time	Description
26/02/2025 16:33	26/02/2025 16:33	Katie Jones has resent assessment request for the Discus (Physical Recreation) activity of Meggy.Eggy participant.

- A new customisation will be visible for NAO's this is related to a pilot being carried out by an NAO.



A screenshot of a toggle switch control. The label "Pilot Project Award Mode" is on the left. To the right, there is a light blue toggle button with the text "true" inside it, indicating that the feature is currently enabled.

- When exporting the Award Centre table, the participant labels were not showing. These have been added.
- An issue where restored participants who had previously been deleted were not appearing in the participants list has now been resolved.
- An issue where for NAO staff date filtering for Award Leader registrations was failing, has been resolved
- An issue with the autofill of passwords in Microsoft Edge has been resolved.
- In order to remove barriers in Award progress the expiration of the link in Assessor emails has been extended to 6 months.
- An issue where some Award Leaders were not able to add comments to logs has been resolved.

Guidance on translations

Changes to the ORB will mean new translations will need to be made. Translations related to the above and any others that have been added or amended recently can be found more easily by looking for the comments where a note on the update is added. This can be done by sorting entries by 'last commented' and checking for comment, for example: *2.9.0 update - January 2022* (see screenshots below). **Although this can be done at any time, we will refresh languages on the ORB just before the update is published live. There may also be changes based on feedback, so please do revisit the translations in the week(s) before the update goes live**

